



ANNEXURE-I

APPLICATION FOR ENROLMENT OF DOMAIN EXPERTS /SECTOR SPECIFIC ADVISORS

<p align="center">APPLICATION CODE (For application codes, refer table1 in the information brochure):</p>	
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From:

.....
.....

To,
The Chief General Manager/General Manager
Circle Office

.....
.....

Paste a recent
passport size
photograph here

Sir/ Madam,

I / We hereby apply for empanelment as Domain Experts/Sector Specific Advisors in _____ Domain/Sector and furnish hereunder the requisite bio-data/information/documents.

1.	NAME OF THE APPLICANT (INDIVIDUAL// FIRM / COMPANY)	:	
2.	OFFICE / CORPORATE ADDRESS	:	
3.	BRANCHES, WITH ADDRESS, IF ANY		
4.	DETAILS OF ALL PARTNERS/KEY MANAGERIAL PERSONS/AUTHORISED SIGNATORY OF THE FIRM/COMPANY (IF APPLICABLE)		
5.	TELEPHONE NUMBERS		
	OFFICE		
	RESIDENCE		
	FAX		
	E MAIL		
	MOBILE NUMBER		
6.	Whether applicant has account maintained with Our Bank? If Yes, please furnish the account Number		
7.	Profile	:	

	Following information needs to be incorporated for Individual/Proprietor/ all Partners or Key-managerial persons of the Firm / Company who fulfill the qualification criteria of Expert/Advisor (If required attach the details in separate sheet)																																	
i.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. No</th> <th style="width: 20%;">Name</th> <th style="width: 20%;">Designation</th> <th style="width: 10%;">Age</th> <th style="width: 45%;"></th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	S. No	Name	Designation	Age																													
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	Academic / Professional Qualifications (Self attested copies of certificates to be enclosed):	:	Note: For Academic qualifications, mention only graduation & above																															
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	Details of specialist staff															
8.	Details of incorporation (if applicable) (Attested copy of valid registration certificate to be enclosed			:												
9.	GST Registration number (if applicable) (Attested copy of GST Registration to be enclosed)			:												
10. i	Number of years of experience as a Domain Expert/Sector Specific advisor (in years and months)			:												
ii.	Number of Years in employment (in years and months)			:												
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iv.	In Case Included in the Panel of other Banks/ Institutions as an Advisor/Expert, Give Details			:												
v.	Details on major assignments handled so far as an Advisor/Expert.			:	<i>(Furnish nature of assignment, nature of assets and size of amount)</i>											
vi.	Other Professional Engagements, if any			:	<i>Note - The details of Other Professional Engagements, if any, are to be enclosed in the following format in separate sheet(s) along with this application form. Also enclose the relevant supporting documents (self attested).</i>											

	Name of the Company / Body / Committee	Period	Brief role description & work done
	Directorship in any companies		
	Membership of any Professional Bodies/ Committees		
vii.	Assignment(s) similar to the one applied for, if any, already engaged in Note - The details, if any, are to be enclosed in the following format in separate sheet(s) along with this application form. Also enclose the relevant supporting documents (self attested).		
	Name of Institution/Company	Nature of Assignment	
	Particulars of papers, if any, published/ presented in professional forum Note - The details, if any, are to be enclosed in the following format in separate sheet(s) along with this application form. Also enclose the relevant supporting documents (self attested).		
	Forum	Date / Period	Topic
11.	Whether any allied firms are already in the panel of our bank. If so, furnish details	:	
12.	Whether the applicant was delisted from any bank's panel on any earlier occasion. If so, furnish reasons	:	
13.	Whether the applicant/any of the partners / directors has ever been convicted for an offence		Yes / No If Yes , please give Details
14.	Are there any criminal proceedings pending against the applicant/ any of the partners /directors?		Yes / No If Yes , please give Details
15.	whether the applicant/any of the partners/ directors is declared as an undischarged bankrupt/insolvent, or have applied to be adjudged as a bankrupt/insolvent?		Yes / No If Yes , please give Details
16.	Any other relevant information	:	



17. References (Provide 2 references):

	Reference 1	Reference 2
Name		
Organization		
Designation		
Complete Address for Communication		
Mobile No.		
Landline No. (With STD Code)		
Email Id		

AFFIRMATIONS:

I / We hereby apply for enrolling as a Domain Expert/Sector Specific Advisor of your bank. The particulars given above are true and correct to the best of my / our knowledge.

I / We shall submit the reports as per standard formats prescribed by the professional institutes / bank with correct and full information and without negligence.

If this application for empanelment in your bank is considered favourably, I / We shall abide by all the terms & conditions stated here below as well as other terms & conditions prescribed by the bank from time to time:

- (A) Empanelment as such does not guarantee award of assignments by the bank.
- (B) Entrustment of assignments is subject to periodical review by the bank.
- (C) The bank reserves the right to cancel the empanelment / stop awarding future assignments without prior notice or assigning any reasons whatsoever.
- (D) The remuneration payable shall be as per the policy of the bank.
- (E) The works shall be conducted on the basis of accepted principles as also the criteria specified by the bank from time to time.
- (F) Reports shall reveal true & fair assessment keeping in view the market conditions and the report shall be submitted in the bank's approved format.
- (G) I / we shall maintain secrecy of the business allotted by the bank.
- (H) I / we shall not enter into any financial transaction with the bank's borrowers to the detriment of bank's interest.
- (I) Under no circumstances, I / we shall use the name or logo of the bank in our correspondence with other banks.
- (J) If any wrong certification is detected, I / we hereby consent that the bank may take appropriate steps as deemed fit.
- (K) I/we hereby undertake to execute all requisite documentation/agreements, if the bank considers my application for empanelment favourably.
- (L) I / We understand that opinion/certification/ report given by us would be an input for the decision making of the Bank. Therefore, I/ We would like to state



that in the event of my/our opinion/certification/report turns out to be untrue and factually incorrect causing loss to the bank, Bank may seek such clarifications as may be required to investigate the matter and fix the responsibility. In the event it is established that there was gross negligence on my /our part or I/ we had colluded with the customer of the Bank in causing pecuniary damage/loss to the bank, the Bank may take appropriate steps as deemed fit.

(M) This application and the information furnished by me along with this application is true and complete. If found false or misleading at any stage, the empanelment of the applicant shall be summarily cancelled.

I hereby undertake that the partnership entity/company and its partners/directors shall comply with the requirements of the Partnership Act, 1932, Companies Act, 2013, the rules made there under.

**SIGNATURE OF THE APPLICANT
(Proprietor / Individual)**

or

**Name and Signature of Authorized Signatory
(Firm/ Company)**

**DATE:
PLACE:**