

FOREX RELATED CHARGES WEF 02.02.2026

GENERAL GUIDELINES

- All out-of-pocket expenses, such as correspondent bank charges, postages, courier charges, telecommunication including expenses incurred to secure the bank's and customer's interest, swift charges shall be recovered from the customer (including employees/ retired employees) in respect of all foreign exchange transactions.
- Stamp duty under the Indian Stamp Act or the Stamp Act of the various States on forex transactions, wherever applicable, shall be borne by the concerned customer.
- Besides the scales of charges prescribed, interest on outlay of funds shall be recovered from the customers on all foreign exchange transactions, wherever provided.
- Where bank charges are to be recovered from the overseas buyers/ sellers but are refused by them, such charges shall be recovered from the customers.
- All charges are excluding GST. Applicable GST prescribed by TAX authorities from time to time would be collected extra.
- For arriving at the rupee equivalent of foreign currency, the Foreign Currency amount should be converted at the prevailing TT Selling Rate to apply the specified charges.
- The day count convention for the purpose of levying service charges is 30/360.

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Sl.No.	Nature of charges	Applicable Charges
1. EXPORT TRANSACTIONS		
A	For each Foreign Currency (FC) and Rupee bill purchased/ discounted/ negotiated/ sent on collection/ consignment exports / advance payment basis (part or full)/ direct dispatch	<p>Charges per Export Bill</p> <p>Up to and including Rs. 1,00,000/- Flat Rs. 100/-</p> <p>Above Rs. 1,00,000/- and up to and including Rs. 4,00,000/- Flat Rs. 250/-</p> <p>Above Rs. 4,00,000/- and up to and including Rs. 10,00,000/- Flat Rs. 500/-</p> <p>Above Rs. 10,00,000/- Flat Rs. 1000/-</p> <p>The above rates shall be applicable for a maximum of up to 5 Shipping Bills. For over and above 5 shipping bills, ₹100 per shipping bill will be charged in addition to above charges.</p>
	<p>Explanation to A:</p> <ul style="list-style-type: none"> There will be no additional charge if there is a conversion in bill from collection to Negotiation/Purchase/Discount or vice versa. In case, where a portion of the bill is Purchased/ Negotiated/ Discounted and the remaining balance is handled on collection basis, charges for both transactions to be collected. Service charges for import transactions are collected at the time of processing the remittances, and the same practice shall continue as hitherto. In cases such as payments processed through SRVA, Payment Aggregators, etc., where reconciliation of the Bill of Entry is carried out without collection of remittance charges, the charges as per the above table shall be applied mutatis mutandis for such Bill of Entry reconciliation. No other Service Charges other than the above shall be applicable for the reconciliation/closure of small value E/IDPMS transactions as per revised RBI Directions. 	
B	Export Bill Crystallization	Rs. 1,000/- per bill
C	<p>Export letters of Credit:</p> <p>(Note: Letter of Credit include LC, Standby LC, Letter of Authority, Orders to negotiate, orders for payment and all types of documents of similar nature)</p>	

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Sl.No.	Nature of charges	Applicable Charges												
C. 1	Advising	Rs. 1,500/- per credit for our customers & Rs. 3,000/- for other bank customers.												
C.2	Advising amendments	Rs. 500/- per amendment for our customers & Rs. 1,000/- per amendment for other bank customers.												
C.3	Adding confirmation to a LC	<div>Sight LC & LCs upto 30 days Usance (per month or part thereof)</div> <div>LC Value</div> <table><tr><td>upto Rs. 1.00 crore</td><td>0.35%</td></tr><tr><td>Above Rs. 1.00 crore but upto Rs. 5.00 crore</td><td>0.25% <i>With a min of Rs. 35000/-</i></td></tr><tr><td>Above Rs. 5.00 crore</td><td>0.15% <i>With a min. of Rs. 125,000/-</i></td></tr></table> <div>(LCs beyond 30 days Usance (per month or part thereof)</div> <div>LC Value</div> <table><tr><td>Upto Rs. 1.00 crore</td><td>0.20%</td></tr><tr><td>Above Rs. 1.00 crore but upto Rs. 5.00 crore</td><td>0.10% <i>With a min. of Rs. 20,000/-</i></td></tr><tr><td>Above Rs. 5.00 crore</td><td>0.05% <i>With a min. of Rs. 50,000/-</i></td></tr></table> <div><ul style="list-style-type: none">In addition to the above, additional charges as advised by Integrated Treasury</div>	upto Rs. 1.00 crore	0.35%	Above Rs. 1.00 crore but upto Rs. 5.00 crore	0.25% <i>With a min of Rs. 35000/-</i>	Above Rs. 5.00 crore	0.15% <i>With a min. of Rs. 125,000/-</i>	Upto Rs. 1.00 crore	0.20%	Above Rs. 1.00 crore but upto Rs. 5.00 crore	0.10% <i>With a min. of Rs. 20,000/-</i>	Above Rs. 5.00 crore	0.05% <i>With a min. of Rs. 50,000/-</i>
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Sl.No.	Nature of charges	Applicable Charges
		<p>Vertical, Treasury Wing based on risk perception are to be collected.</p> <ul style="list-style-type: none"> • Part of a month should be treated as full month.
C.4	In case of extension of LC to which confirmation has been added	<p>Charges as above point C.3.</p> <p>Further, in case of enhancement of the amount of a LC to which confirmation has been added, additional Usance charges & commitment charges shall be recovered as above on the amount so increased.</p>
C.5	<p>Transferable Letter of credit</p> <p>When transfers are made under a transferable LC (Whether full or in part and whether endorsed on the credit itself or not)</p>	Rs. 1,000/- for each advice of Transfer & Rs. 500/- for each transfer of amendment.
C.6	Reimbursement claims UNDER EXPORT LC	Rs. 1,000/- + OPE
C.7	Commission for joining in customer's guarantee/ indemnities and for giving guarantees/indemnities on behalf of customers to other banks in India in respect of discrepancies in documents negotiated under LC	0.25% with a minimum of Rs. 1,000/- per bill
C.8	Charges for discrepancies in export documents under LC.	Flat Rs. 1,000/-
D	Other Export related Charges:	

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Sl.No.	Nature of charges	Applicable Charges	
D.1	Advance remittance towards export	Up to and including Rs. 50,000/- Nil Above Rs. 50,000/- Rs.300/- per remittance	
D.2	Issue of Certificate related to Export Transaction	<div> <div>Issue of</div> <ul style="list-style-type: none"> • FIRC/e-FIRC • EDF (GR) Waiver Certificate • EDF(GR) Approval Certificate • EDF(GR) Exemption Certificate • Delivery Order • Bank Release order, or • Any other certificates/ attestations </div>	
			Rs 500/- per Certificate
			Rs. 1,000/- for issue of duplicate certificate/ Revalidation
		e-BRC issuance (per e-BRC)	Rs. 75/- per SB/GR realization for legacy cases.

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Sl.No.	Nature of charges	Applicable Charges	
D.3	Approvals	Write off of Export Bill (per SB/GR)	Self-Write off - Rs. 1,000/- AD Power - Rs. 1,500/-
		Extension of Due Date of SB/GR (per extension)	Rs. 500/-
		Setoff of Export against Import payment	As applicable to export and import transactions
		Any export transaction requiring approval of RBI	Rs. 5,000/-
D.4	Follow up Charges	Follow up with exporter in case of documents not submitted when advance payment already credited to exporters beyond one year	Rs. 500 per quarter/ outstanding IRM
		Follow up for submission of documents for overdue SBs beyond the prescribed period.	Rs. 500/- per bill per quarter

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Sl.No.	Nature of charges	Applicable Charges
D.5	AD transfer request to our bank under EDPMS	Rs. 500 per SB
D.6	Reduction in Value of Shipping Bill (SB)	Reduction in value of Shipping Bill (Original declared value of upto and including INR 10 lakhs per Shipping Bill) – Flat Rs. 250 per SB

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Sl.No.	Nature of charges	Applicable Charges	
2. IMPORT TRANSACTIONS			
A.	Application of Charges: For establishing Import Letter of Credit/Revolving Letter of Credit/ Letter of Credit covering import of goods on deferred payment terms involving payments beyond a period of six months from the date of shipment over a period, where 100% cash deposit as security is not taken.	Sight LC (DP) & Usance LC:	
		Low Risk Rated accounts	@ 0.20% for the 1st quarter & 0.10% p.m.
		Normal Risk Rated accounts	@ 0.25% for the 1st quarter & @ 0.125% p.m.
		Moderate Risk Rated accounts	@ 0.30% for the 1st quarter & @ 0.15% p.m. thereafter
		All other accounts	@ 0.35% for the 1st quarter & 0.20% p.m. thereafter
	For the purpose of levying commitment & Usance charges (together called Unified Charges), the total amount committed, inclusive of interest amount & tolerance level shall be reckoned.		
	And the total tenor to be considered shall be LC tenor + Usance period of the bill.		
	For Sight LC, the total tenor to be considered shall be LC Tenor + 1 month.		
	Minimum Charges for any type of LC – Rs. 2,000/-		
	Part of a month should be reckoned as a full month.		
Explanation: In case of overlapping tenure of Sight/Usance Charges and Commitment charges, any excess charges collected shall be refunded to customer.			
B.	In case of LC established against 100% cash margin	25% of the normal charges	

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Sl.No.	Nature of charges	Applicable Charges
C.	Where cash margin is more than 50% but less than 100%.	50% of the normal charges
D.	If any extension of the validity of LC falls within a three-month period for which unified charges has already been collected	Rs. 1,500/- per amendment
E.	For enhancement of the value of LC	Rs. 1,500/- + additional unified charges (Usance & commitment) as per 2.A above on the amount so increased.
F.	In case of extension of the validity of the LC/ amendment altering the tenor of the bill of exchange.	Rs. 1,500/- + additional unified charges (commitment + usance) as per para 2.A above.
G.	<p>i. Any revival or reinstatement of an expired LC</p> <p>ii. Reinstatement under revolving LC</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> As per provision of Trade and Foreign Exchange Regulations and subject to specific permission from sanctioning authority The charges shall be collected as applicable to a new LC at the time of revival/Reinstatement, for the validity period of the LC (i.e., date from which LC is revived till 	Rs. 1,500/- + charges as per 2.A above.

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Sl.No.	Nature of charges	Applicable Charges
	the new expiry date) as per the rates prevailing on the date of reinstatement / revival, provided the item continues to be freely importable from such earlier expiry date upto the date of revival/reinstatement as per the FTP.	
	<p>a) The commission for the entire period of the import letter of credit on deferred payment terms should be collected upfront. Prior permission of the appropriate sanctioning authority is required to collect commission in installments.</p> <p>b) The recovery of commission, either upfront or in installments (where permitted), is subject to the following:</p> <p style="padding-left: 40px;">i. Where the entire L/C commission is collected upfront the rate of commission and exchange rate (TT selling) prevailing as on the date of issuance of the letters of credit shall be applied. No further adjustment arising out of future revision, if any, in the L/C commission shall be made.</p> <p style="padding-left: 40px;">ii. Where the L/C commission is recovered on an installment basis the rate of commission and exchange rate prevailing as on the date of recovery of each installment shall be applied.</p> <p>c) In the case of LCs foreclosed before due-date, commission collected need not be refunded.</p>	
H.	Any amendment to a LC, other than extension of its validity or enhancement of its value.	Rs. 1,500/- for each amendment
I	Payment of Import Bills under Letter of Credit:	
I.1	Foreign Currency/Rupee import bill received under a LC	Flat charges of Rs. 2,000/- per Bill + Commission in lieu of Exchange as applicable.

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Sl.No.	Nature of charges	Applicable Charges
I.2	If the import bills are not retired within a period of 15 days from the date of receipt of documents in the case of demand bills or on the due date in the case of usance bills	Additional 0.15% p.m. or part thereof (as late payment commission), with Minimum of Rs. 2,000/-.
I.3	<p>Discrepancy Charges: Import documents received with discrepancies</p> <p>Note:</p> <p>a. To be recovered before remitting the import proceeds to beneficiary's bank/negotiating bank.</p> <p>b. Charges so levied should be collected from importers where GTPC has already given reimbursement instructions.</p>	<p>USD 100 or equivalent to be deducted from the Bill proceeds while settling the Bill amount.</p> <p>GTPC to ensure that the necessary clause regarding charging the discrepancy fee in case of discrepant documents is incorporated in the LCs opened.</p>
J	Commission on bills (Not under LC) i.e., on each bill drawn in FCY/INR	Flat charges of Rs. 2,000/- per Bill + Commission in lieu of Exchange as applicable.
K	On collection bills/documents covering project imports under international government aid schemes (including those financed by international agencies like world bank, IMF, ADB, etc.) where no LC is opened.	0.25% with a minimum Rs. 2,000 and a maximum of Rs. 20,000/-

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L	In cases where our branch is required to forward the import documents to another bank which will be required to remit the proceeds to the remitting bank abroad.	Rs. 2,000/- per Bill
M	For each direct import bill (Import documents received directly by importers)	Flat charges of Rs. 2,000/- per Bill + Commission in lieu of Exchange as applicable
N	In respect of part or full advance remittance against imports.	Flat charges of Rs. 2,000/- per Bill + Commission in lieu of Exchange as applicable
O	Merchanting Trade Transaction (MTT)	Rs. 10,000/- per MTT to be collected upfront at the time of initiation of MTT. Additionally, commission as applicable to import & export leg of the transaction. Commission /charges should be levied at the time of initiating FT transaction (Inward/Outward) itself.
	(a) Back-to-back letters of credit are to be treated as separate transactions and commission as stipulated at 2.A above shall be charged to the customer.	
P	Other Import related charges:	
P.1	For countersigning/ co-acceptance / availisation of approved bills of exchange drawn on importers and, on all LCs, calling for usance bills to be drawn on and accepted by our branches	0.175% of the bill amount per month for the tenor of the bill, with a minimum of 0.35% for first Rs. 4 crores And, 0.09 % for the bill amount per month for the tenor of the bill with minimum of 0.175% on the balance amount in excess of Rs. 4 crores

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Sl.No.	Nature of charges	Applicable Charges
P.2	<p>Follow-up Charges Follow-up for:</p> <ol style="list-style-type: none"> 1. Retirement of Overdue Import collection bills 2. Submission of documents where payment is overdue beyond 6 months (Bill of Entry in IDPMS using Canara Bank AD Code) 3. Submission of overdue Bill of Entry (Where Remittance is made but documentary evidence for import is not submitted) 4. Overdue Merchant Trade transactions 	<ol style="list-style-type: none"> 1. Rs. 500/- per bill per quarter to be charged on upfront basis. 2. Rs. 500/- per bill of entry per quarter to be charged on upfront basis 3. Rs. 500/- per ORM per quarter to be charged on upfront basis. 4. Rs. 1,000/- per transaction half yearly
P.3	Any import transaction requiring approval of RBI	Rs. 5,000/-
P.4	AD transfer request to our bank under IDPMS	Rs. 500 per BoE
P.5	Reduction of Bill of Entry (BOE)	Reduction in value of Bill of Entry (Original declared value of upto and including INR 10 lakhs per Bill of Entry) – Flat Rs. 250/- per BOE
P.6	Write off of Bill of Entry (BOE)	Write off of Bill of Entry (Original declared value above INR 10 lakhs per Bill of Entry) – Flat Rs. 2000/- per BOE

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Sl.No.	Nature of charges	Applicable Charges	
3. GUARANTEES			
A	Minimum charges for any type of guarantee.	Rs. 2,000/- per guarantee.	
B	Export Performance Guarantee: including a) Bid bond Guarantee b) Bonds for earnest money c) Guarantees for advance payment made by foreign buyers to Indian exporters / contractors	For each export performance guarantee for Project Exports, which include:	
		Cover	Total cost to Exporter
		ECGC Counter Guarantee with 75%	ECGC Premium + 0.52% p.a.
		ECGC Counter Guarantee with 90%	ECGC Premium + 0.42% p.a.
		100% Counter Guarantee of the Govt. of India	0.45% p.a.
		100% cash deposit	0.30% p.a.
		Not having any cover	1.20% p.a.
	1) Commission for issuing Bid Bonds for supplies to projects carried out abroad shall be recovered to the extent of 25% thereof for the full period of validity of the bonds at the time of issue. If the bid materializes, the balance 75% of the commission shall be recovered. However, if the bid gets frustrated, there will not be refund of that part of the commission collected. 2) Branches shall collect commission as well as ECGC premium at applicable rates and remit the premium collected to ECGC.		
C	For each advance payment guarantee connected with export trade (other than project export)	0.180% per month for the specified period of liability. Where the guarantee period is less than two months, minimum commission recoverable will be 0.35%.	

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Sl.No.	Nature of charges	Applicable Charges
		Where 100% cash cover is taken, 0.045% per month for the specified period of liability and where the guarantee period is less than two months, commission recoverable will be 0.09% of the guaranteed amount.
D	Guarantee in favour of Shipping Companies/ Agencies/ Customs for clearance of goods received against LC established by the bank, pending production of bill of lading:	Rs. 2,500/- per guarantee
E	For issuing the following guarantee where 100% cash cover as security is NOT taken: Export Performance Guarantee, Bid Bond, etc. (Other than for Project Exports) Export Performance guarantee/ bid bond connected with Deemed Exports	0.12% per month for the specified period of liability and where the guarantee period is less than three months, commission recoverable will be 0.25% of the guaranteed amount.
	1. Commission for issuing bid bond for supplies connected with deemed exports/direct exports, other than Project Exports, shall be recovered to the extent of 25% thereof for the full period of validity of the bond at the time of issue. If the bid materializes, the balance 75% of the commission shall be recovered. However, if the bid gets frustrated, there will not be refund of that part of the commission collected.	
F	For issuing the following guarantee where 100% cash deposit as security is taken:	Up to 4 crores - 0.03% per month for the specified period of liability and where the guarantee period is less than three months, minimum commission recoverable will be 0.09% of the guaranteed amount.

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Sl.No.	Nature of charges	Applicable Charges
	i) Export performance guarantee, bid-bond, etc. (other than for Project Exports); ii) Export performance guarantee/ bid bond connected with deemed exports	Above 4 crores - On the first Rs. 4 Crores charges as above and on the balance amount in excess of Rs. 4 Crores at one-half of the rates as above.
	1. Commission for issuing bid bond for supplies connected with deemed exports/direct exports, other than Project Exports, shall be recovered to the extent of 25% thereof for the full period of validity of the bond at the time of issue. If the bid materializes, the balance 75% of the commission shall be recovered. However, if the bid gets frustrated, there will not be refund of that part of the commission collected.	
G.1	(i) For issuing any other Foreign outward guarantee which is not covered in Points 3 A to 3 G above & where 100% cash cover as security is NOT taken	0.180% per month with a minimum of Rs. 2,000/-
G.2	(ii) For issuing any other Foreign outward guarantee which is not covered in Points 3 A to 3 G above & where 100% cash cover as security is taken	0.045% per month for the specified period of liability and where the guarantee period is less than two months, commission recoverable will be 0.09% of the guaranteed amount.
H	For issue of a Foreign Inward Guarantee (FIG) against the counter guarantee of our correspondents abroad	A. 0.105% per month for the specified period of liability and where the guarantee period is less than three months, minimum commission recoverable will be 0.30% of the guaranteed amount.
	A. Any of our correspondents ranked within the top 500 by	B. 0.145% per month for the specified period of liability and where the guarantee period is less than two months, minimum

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Sl.No.	Nature of charges	Applicable Charges
	<p>"The Bankers' Almanac" of London in their July issue every year.</p> <p>B. Any other correspondent</p>	<p>commission recoverable will be 0.40% of the guaranteed amount.</p> <p>Minimum Charges to be recovered: USD 150</p>
I	Foreign Inward Guarantee/ SBLC –	USD 100
J	Foreign Inward Guarantee/ SBLC – Advising amendment charges	USD 50
K	Amendment to any type of Foreign Outward Guarantee	Rs. 1,000/- per amendment + plus applicable commission for the extended period/enhanced amount.

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Sl.No.	Nature of charges	Applicable Charges
4. CLEAN INSTRUMENTS		
A	Inward Remittances (Non-Export)	
A.1	Foreign inward Remittance other than export	<p>For Individuals: Nil</p> <p>For other than Individuals: Flat Rs.300/- per payment</p> <p>In case the remittance is to be effected in Foreign Currency, Commission in lieu of exchange is to be charged in addition to the above charges.</p> <p>(Commission in lieu of exchange shall be recovered from the beneficiary/beneficiary's bank as the case may be).</p>
A.2	Encashment of Customer's personal cheques, demand drafts, international money orders, bankers pay orders payable abroad.	0.1% Min Rs.100/- & Max Rs. 1,000/-
B.	Clean Instruments for collection:	
B.1	Clean FC instruments sent for collection.	<p>0.1% (Minimum Rs.100/- & Maximum Rs. 5,000/-)</p> <p>Charges are waived where such FC instruments sent for collection are for opening of FCNR proceeds</p>

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Sl.No.	Nature of charges	Applicable Charges	
B.2	Clean instruments sent for collection abroad returned unpaid	Rs. 500/- per instrument	
C	Outward Remittances:		
C.1	On all outward remittances including issuance of FDD and fund transfer from NRO to NRE (Other than Physical Imports & ODI)	a. For Individuals: Rs. 750/- From FCNR/RFC/NRE – Free of Charge, out of pocket expenses as applicable. b. For other than individuals: Flat charges of Rs. 2000/- Note: In case the remittance is to be effected by debit to EEFC or any other Foreign Currency account, Commission in lieu of exchange, as applicable, is to be charged in addition to the above charges.	
C.2	Issue of duplicate Foreign Currency Draft	Individuals	Rs. 250/-
		Others	Rs. 500/-
		Foreign bank charges, if any, are to be recovered separately.	
D	Other Clean Remittances related charges		
D.1	In case of FC converted into rupees from EEFC A/c	No charges are applicable for conversion from EEFC to Rupee.	
D.2	Diamond Dollar Account on every Debit	0.125% (minimum Rs. 250/- Max. Rs. 5,000/-) + Commission in lieu of exchange, as applicable.	

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Sl.No.	Nature of charges	Applicable Charges
D.3	Issue of bank certificates on letter heads in respect of payment of clean remittances from abroad and/or for encashment of Foreign Currency notes. Note: These charges are waived for tourists and for those persons in transit	Rs. 500/- flat per certificate.

Sl.No.	Nature of charges	Applicable Charges
5. MISCELLANEOUS		
A	FOREIGN EXCHANGE CONTRACTS	
A.1	Charges: On each sale or purchase contract booked.	Rs.750/- per contract
A.2	Early delivery, Extension and cancellation of Forward Contract: For every request for early delivery, extension or cancellation of forward contracts.	Rs. 750/- per request + SWAP cost & cancellation charges where applicable
B	SBLC	Charges as applicable to LC/ BG based on the nature of transaction.
C	SWIFT	

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Sl.No.	Nature of charges	Applicable Charges					
C.1	SWIFT OUTWARD	Rs. 500/- for every SWIFT message initiated at the behest of customer except for MT 700/MT760. Rs. 1,000/- for MT 700/MT760					
C.2	SWIFT Inward Remittances in Rupees	For Inward remittance received from Alrajhi Banking and Investment Corp: Rs. 100/- For Inward remittance received from others: <table><tr><td>For our customers</td><td>Rs. 75/-</td></tr><tr><td>For others</td><td>Rs. 150/-</td></tr></table>		For our customers	Rs. 75/-	For others	Rs. 150/-
For our customers	Rs. 75/-						
For others	Rs. 150/-						
D	FOREIGN CURRENCY ACCOUNTS :- EEFC / RFC / RFC (Domestic)/ DDA:						
D.1	Charges for Non-maintenance of minimum balance for EEFC / RFC / RFC (Domestic)/DDA	No charges for non-maintenance of Minimum balance					
D.2	Account closure before 1 yr.	USD 10/- or its equivalent					
D.3	After one year	No charges					
D.4	Cheque Book issue	Free					
D.5	Stop Payment	USD 5/- or its equivalent					
D.6	Ledger folio charges	Free					
E	FOREIGN CURRENCY LOANS - (Upfront fee)	Wherever Term Loans are sanctioned as FCLR Term Loans ab initio, an Upfront fee/ Management Fee @ 1% with a minimum of USD 2500/- is to be collected. One-time Management fee @ 0.10% flat with a minimum of USD 1000 is to be collected for all working capital loans other than Short-term import financing					

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Sl.No.	Nature of charges	Applicable Charges
F	Handling of ODI / FDI applications	
F.1	ODI Automatic Route (UIN Generation)	Rs. 10,000/-if remittance through our Bank. Rs. 20,000/- if remittance through other Bank
F.2	ODI Approval Route (UIN Generation)	Rs. 15,000/- Remittance should be made through our Bank only
F.3	Subsequent remittances charges per remittance including issue of Guarantee/ SBLC/any other subsequent reporting.	Rs. 2000/- Rs. 4,000/- if the transaction is routed through other Bank.
F.4	Subsequent remittances charges per remittance including issue of Guarantee/ SBLC/any other subsequent reporting with delay which attributed for delayed submission of papers by Party necessitating correspondence with RBI.	Rs. 3,000/- Rs. 6,000/- if the transaction is routed through other Bank or which necessitates correspondence with RBI
F.5	Reporting of Annual Performance Report to RBI	Rs. 3,000/- Rs. 5,000/- (if submitted with delay)
F.6	Reporting of Disinvestment (within the timeline stipulated by the RBI)	Rs. 5,000 Rs. 10,000 if the disinvestment proceeds are routed through other bank
F.7	Reporting of Disinvestment (with delay)	Rs. 10,000 Rs. 15,000 if the disinvestment proceeds are routed through other bank

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Sl.No.	Nature of charges	Applicable Charges
F.8	Disinvestment under Approval Route	Rs. 15,000
F.9	Reporting of restructuring within the timeline prescribed by RBI	Rs. 5,000
F.10	Reporting of restructuring with delay necessitating correspondence with RBI	Rs. 10,000
F.11	Transfer of UIN to other Bank	Rs. 10,000/-
	Transfer of UIN from other Bank	Nil
F.12	Delayed submission of share certificate (or any other document as an evidence of investment)	Rs. 2,000/-
F.13	Processing of FCGPR/ FCTRS/ LLP I/ LLP II/ ESOP/ CN/ DRR/ DI/ InVi	Rs. 10,000 Rs. 20,000 if the remittance is routed through other Bank Additional Rs. 5,000 (if the SMF is approved after 2 or more rejections due to deficiency in the filing by the client in FIRMS Portal)
F.14	Processing FDI applications requiring RBI's approval	Rs. 5,000/- + applicable charges as per F.13
F.15	Any other FDI/ODI matter necessitating correspondence with the RBI which is not included above	Rs. 5,000/-
G	LO/BO/PO	

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Sl.No.	Nature of charges	Applicable Charges
G.1	For opening/ Renewal of Branch Office/Liaison Office/ Project Office in India	Rs. 4,000/- each for undertaking following activities <ul style="list-style-type: none"> • Forwarding FNC submitted by foreign entity to RBI • Scrutiny of each Annual Activity Certificate • Extension of validity period of Liaison Office • Closure of Branch/Liaison Office
G.2	For opening of Branch Office or deputing representative outside India and remittance made under the same.	On submission of OBR – Rs. 2,500/- For each remittance @ 0.25% with a min of Rs. 2,500/- & max of Rs.10,000/
H	External Commercial Borrowings	
H.1	LRN obtention from RBI/ Scrutiny & forwarding of form ECB to RBI under Automatic Route	Rs. 5,000/-
H.2	LRN obtention from RBI/ Scrutiny /forwarding of form ECB to RBI under Approval Route	Rs. 10,000/-
H.3	ECB 2 monthly reporting to RBI	Rs. 200 per reporting plus actual out of pocket expenses
H.4	ECB Amendment (Revision) Charges / Transfer of existing LRN from / to another AD	Rs. 5,000/- per case
H.5	Any other ECB matter necessitating correspondence with the RBI which is not included above	Rs. 5,000/-

FOREX RELATED CHARGES WEF 02.02.2026

Sl.No.	Nature of charges	Applicable Charges
I	Portfolio Investment scheme for Non-Resident Indians:	
	As and when the NRI either sells or purchases share, the designated branch has to submit form LEC to Head Office for submission to RBI, NSDL and CDSL.	Rs.200/- per LEC
J	Processing Charges for application sent to RBI for approval of transactions other than ODI, FDI and ECB	Rs. 5,000/- per application
K	Project Exports	
K.1	Post-award approval for project export	Rs. 15,000/-
K.2	Change in Authorized Dealer (Shifting from other Bank to our Bank, vice versa)	Rs. 1,000/-
K.3	For issuance of No Objection Certificate (NOC) for permitted cases in respect of routing transactions through other Bank	Rs.1,000/-
L	For issuance of No Objection Certificate (NOC) for permitted cases in respect of: Capital Account Transactions under FEMA, 1999.	Rs. 1,000/- per NOC

FOREX RELATED CHARGES WEF 02.02.2026

Sl.No.	Nature of charges	Applicable Charges	
	Current Account Transactions under FEMA, 1999.	Rs. 500/- per NOC	
M	Change in Purpose code	For entries, Upto 3 months from the transaction date: Rs. 500/- per change. More than 3 months: Rs. 2,000/- per change.	
N	Charges for screening of BL on IMB Website	Actuals incurred by the Bank	
O	Commission in lieu of exchange		
	Additional Commission (over regular charges) in lieu of exchange i.e., where bank does not earn exchange margin (non-conversion), if applicable	For other than Better Rate parties:	
		Upto USD 25000 or equivalent	15 Ps per USD
		Above USD 25000-50000	10 Ps per USD Min 2500
		Above 50000-USD 100000	7 Ps per USD Min 3500
		Above USD 100000	5 Ps per USD Min 6000/- & Max 50,000/-
		In respect of parties enjoying Better Rate facilities, applicable sanctioned spread up to a Max Rs. 50,000/-	
	The following non-exhaustive list provides for cases where commission in lieu of exchange is applicable: <ul style="list-style-type: none">Effecting remittance by debit to any foreign currency account (i.e., EEFC, RFC(D), Special Foreign Currency Account, EFC, FC account maintained by SEZ Units, etc.)		

FOREX RELATED CHARGES WEF 02.02.2026

Sl.No.	Nature of charges	Applicable Charges
	<ul style="list-style-type: none">• Settlement of Import transactions by the proceeds of Buyers credit arranged without issuing guarantee by our Bank.• Where the proceeds of export bill negotiated by a branch are paid in foreign currency to another Authorised Dealer.• Where an export bill is sent for collection abroad but the payment is received in rupees through another Authorised Dealer in India.• Deemed export bills (Commission to be charged if payment received in Rupee)• Where pre-shipment advance has been granted against a LC/Export order but the documents under the relative LC/export order are negotiated through another bank.• Where the importer has arranged for fixation of a forward sale contract with a different bank & payment under LC is made through our Bank.• Where proceeds of an import bill are credited in Indian rupees at notional/composite rate to government department etc. under special loan/AID agreement (in lieu of exchange)	
	<p>Commission in lieu of Exchange is not leviable on the following transactions:</p> <ul style="list-style-type: none">• Remittance of FCNR/RFC proceeds• Remittance of proceeds of Buyers Credit arranged against our Guarantee.• Import Bill received under LC and settled by the proceeds of GDRs/ECBs.• While effecting credit to EEFC account upon realization.	